Eastcote Methodist Church

Safeguarding Children and Vulnerable Adults - Risk Assessment of Activities

Activity profile	Potential risks to children/vulnerable adults	Possible risk management options
Being in Sunday School	Risk of harm to children through staff not being aware of Safeguarding	All staff DBS checked. All staff attend Foundation or Advanced Safeguarding Training, updated every 4 years. All staff annually receive a copy of the Safeguarding Policy and the Code of Safer Working Practices with Children and Young People
Arrival and leaving Sunday School	Risk of child running off/being alone	Ensure that child is escorted to Sunday Club and either collected or delivered to parent/responsible adult in church
One child arrives at Sunday School	Risk of child being alone with adult	Ensure there are always 2 adults in Sunday Club, or more if required by ratios in Code of Safer Working Practices. If there are not 2 adults available, the open area in church should be used for the child/ren.
One adult in Sunday School	Risk of child/ren being alone with one adult	If there is not another adult available to help in Sunday Club, the open area in church should be used for the child/ren.
Use of toilet	Risk of child being alone with one adult	Parent will be requested to accompany child if they cannot manage toilet needs independently
Care of children with special needs	Childs needs not being met	Discussion with parents to ensure suitable care is in place
Management of challenging behaviour	Physical harm to child, other children and adults	Discussion with parents to ensure continuity of behaviour management strategies
Provision of food and drink	Allergic reaction and food poisoning	Food and drink will not be provided without prior consultation with parents. Register of food allergies to be kept.
Bullying and Racism	Risk to mental health and reduced self esteem Physical harm	Sunday Club to be run with the ethos of safety and equality Complaints of bullying and racism to be taken seriously and investigated
Administration of First Aid	First aid administered incorrectly	Parents will be requested to administer first aid to their own child.

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Administration of Medicine	Medicine administered incorrectly	Parents will be requested to administer medicines to their own child.
Use of photographs and video	Inappropriate sharing of photos and videos	Photos and videos to only be used with parental consent
Use of IT including social media	Inappropriate sharing of information	All records kept within GDPR guidelines
Outside activities	Specific risks according to the activity	All outside activities should be risk assessed before being undertaken.

Approved by Church Council **15th October 2026**



Signed ……. (Chair of Church Council)

Date of next review **June 2027**